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OUR MISSION IS STUDENT SUCCESS...ACADEMIC, ARTISTIC, AND HUMANISTIC

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45 Prince Street at University

Rochester, NY 14607

242-7682

Dear parent or guardian,

To meet district expectation with regards to the scanning process, this year we have increased the number of times that we scan. As a result, we have confiscated significantly more items from students than we have in previous years. In order to make sure we have room to accommodate what we continue to collect, it is necessary to periodically thin out our inventory. To accomplish this, students need to claim these items.

If students have an item that is seized during scanning, the process is to have a parent to come and pick it up. This happens on occasion, but far too rarely to prevent us from stock piling a litany of unclaimed items. It is for this reason that it is necessary for us to discard items that have not been claimed within a reasonable amount of time. The established timetable is at the conclusion of each marking period. All items unclaimed at that time will be discarded and not considered as the schools responsibility.

To avoid your child having problems with the scanning process, please remind them to thoroughly check their belongings each day to make sure they are not bringing prohibited items that will be confiscated. The following is a guide, not an exhaustive list of items to avoid: sharp/serrated objects, tools, rat-tail picks and hair combs, drugs not approved through the nurses office, opened and refilled drinks, sharpie pens and markers, lighters, tobacco products, glass container and weapons of any kind.

In the event that your child has had an item confiscated in scanning and you would like to pick it up, please contact Mr. Chandler to do so. Thank you for your support and attention to this matter.

Sincerely,

Brian Chandler

Assistant Principal  
(585) 242-7682 ext. 6111